

# CHERTSEY SCHOOL

Annual Report - For the year ended 31 December 2021

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# Chertsey School

## Members of the Board of Trustees

For the year ended 31 December 2021

<b>Name</b>	<b>Position</b>	<b>Term Expires</b>
Fiona McFall	Presiding Member	May 2022
Sarah Coard	Principal	
Kathryn Green	Parent Rep	May 2022
Malcolm Chubb	Parent Rep	May 2022
Gillian Cain	Staff Rep	May 2022

# Chertsey School

## Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Malcolm Chubb

Full Name of Presiding Member

Sarah Coard

Full Name of Principal

MChubb

Signature of Presiding Member

Coard

Signature of Principal

21-6-22

Date:

21.6.22

Date:

# Chertsey School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Revenue</b>				
Government Grants	2	726,658	583,959	622,288
Locally Raised Funds	3	40,721	33,150	54,271
Interest income		719	500	(78)
		<hr/>	<hr/>	<hr/>
		768,098	617,609	676,481
<b>Expenses</b>				
Locally Raised Funds	3	22,722	16,340	32,011
Learning Resources	4	572,083	452,200	461,127
Administration	5	52,772	42,200	40,917
Finance		871	-	-
Property	6	80,143	98,895	122,004
Depreciation	11	11,247	13,000	10,748
Loss on Disposal of Property, Plant and Equipment		-	-	-
		<hr/>	<hr/>	<hr/>
		739,838	622,635	666,807
<b>Net Surplus / (Deficit) for the year</b>		28,260	(5,026)	9,674
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		28,260	(5,026)	9,674

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Chertsey School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	Actual 2021 \$	Budget (Unaudited) 2021 \$	Actual 2020 \$
<b>Balance at 1 January</b>		136,471	136,467	112,794
Prior Period Adjustment	23	-	-	12,124
<b>Revised Balance 1 January</b>		136,471	136,467	124,918
Total comprehensive revenue and expense for the year		28,260	(5,026)	9,674
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		-	-	1,875
<b>Equity at 31 December</b>	20	164,731	131,441	136,467
Retained Earnings		164,731	131,441	136,467
<b>Equity at 31 December</b>		164,731	131,441	136,467

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Chertsey School

## Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	7	271,207	102,403	94,447
Accounts Receivable	8	58,185	32,263	32,263
Prepayments		4,331	2,000	2,000
Inventories	9	468	487	568
Investments	10	57,475	56,921	56,921
Funds due for Capital Works	16	21,566	-	28,480
		<u>413,232</u>	<u>194,074</u>	<u>214,679</u>
<b>Current Liabilities</b>				
GST Payable		13,640	16,615	16,615
Accounts Payable	12	46,724	68,028	68,127
Revenue Received in Advance	13	6,000	-	-
Provision for Cyclical Maintenance	14	-	12,038	12,038
Finance Lease Liability - Current Portion	15	261	3,541	3,541
Funds held for Capital Works Projects	16	236,585	3,920	32,400
		<u>303,210</u>	<u>104,142</u>	<u>132,721</u>
<b>Working Capital Surplus/(Deficit)</b>		110,022	89,932	81,958
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	84,109	72,363	85,363
		<u>84,109</u>	<u>72,363</u>	<u>85,363</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	20,250	25,850	25,850
Finance Lease Liability	15	9,150	5,004	5,004
		<u>29,400</u>	<u>30,854</u>	<u>30,854</u>
<b>Net Assets</b>		<u>164,731</u>	<u>131,441</u>	<u>136,467</u>
<b>Equity</b>	20	<u>164,731</u>	<u>131,441</u>	<u>136,467</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Chertsey School

## Statement of Cash Flows

For the year ended 31 December 2021

		2021	2021	2020
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		262,492	131,764	207,363
Locally Raised Funds		42,503	33,150	61,272
Goods and Services Tax (net)		(2,975)	-	13,309
Payments to Employees		(193,497)	(75,000)	(137,814)
Payments to Suppliers		(133,052)	(71,129)	(65,511)
Cyclical Maintenance Payments in the year		-	(5,000)	-
Interest Paid		(871)	-	(258)
Interest Received		742	500	-
Net cash from/(to) Operating Activities		(24,658)	14,285	78,361
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		-	-	-
Purchase of Property Plant & Equipment (and Intangibles)		(4,828)	(6,329)	(5,077)
Purchase of Investments		(554)	-	(268)
Net cash from/(to) Investing Activities		(5,382)	(6,329)	(5,345)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	1,875
Finance Lease Payments		(4,299)	-	(3,642)
Funds Held for Capital Works Projects		211,099	-	3,920
Net cash from/(to) Financing Activities		206,800	-	2,153
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>176,760</b>	<b>7,956</b>	<b>75,169</b>
Cash and cash equivalents at the beginning of the year	7	94,447	94,447	19,278
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>271,207</b>	<b>102,403</b>	<b>94,447</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

# Chertsey School

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Chertsey School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

###### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.



### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **i) Inventories**

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

### **j) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### **k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **F. Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

### **l) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

#### **m) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **n) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

#### **p) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property ownership document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

#### **q) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

#### **r) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **s) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

#### **t) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Operational Grants	110,566	88,764	100,466
Teachers' Salaries Grants	374,016	386,000	329,188
Use of Land and Buildings Grants	66,195	66,195	85,737
Resource Teachers Learning and Behaviour Grants	8,285	5,000	6,464
Other MoE Grants	85,934	38,000	76,064
Other Government Grants	81,662	-	24,369
	<u>726,658</u>	<u>583,959</u>	<u>622,288</u>

The school has opted in to the donations scheme for this year. Total amount received was \$

Other MOE Grants total includes additional COVID-19 funding totalling \$0 for the year ended 31 December 2021.

## 3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Revenue</b>			
Donations & Bequests	7,997	7,550	6,567
Curriculum related Activities - Purchase of goods and services	4,080	6,900	17,243
Trading	27,495	17,900	28,773
Fundraising & Community Grants	600	800	600
Other Revenue	549	-	1,088
	<u>40,721</u>	<u>33,150</u>	<u>54,271</u>
<b>Expenses</b>			
Activities	16,091	9,400	19,143
Trading	6,631	6,940	12,868
	<u>22,722</u>	<u>16,340</u>	<u>32,011</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>17,999</u>	<u>16,810</u>	<u>22,260</u>

## 4. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	17,205	10,300	8,803
Information and Communication Technology	1,502	1,000	1,009
Library Resources	341	400	252
Employee Benefits - Salaries	545,837	432,500	441,188
Staff Development	7,198	8,000	9,875
	<u>572,083</u>	<u>452,200</u>	<u>461,127</u>

## 5. Administration

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	5,326	2,500	3,942
Board of Trustees Fees	2,525	2,400	2,415
Board of Trustees Expenses	1,103	500	485
Communication	3,553	3,300	3,616
Consumables	2,402	1,500	1,547
Operating Lease	1,396	3,900	1,772
Other	11,538	4,250	5,556
Employee Benefits - Salaries	17,004	17,000	15,904
Service Providers, Contractors and Consultancy	7,925	6,850	5,680
	<u>52,772</u>	<u>42,200</u>	<u>40,917</u>

## 6. Property

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	2,268	700	1,556
Cyclical Maintenance Provision	(17,638)	5,000	3,849
Grounds	4,970	4,600	5,696
Heat, Light and Water	5,444	5,100	7,574
Rates	565	500	570
Repairs and Maintenance	6,125	4,900	4,837
Use of Land and Buildings	66,195	66,195	85,737
Security	437	400	384
Employee Benefits - Salaries	11,777	11,500	11,801
	<u>80,143</u>	<u>98,895</u>	<u>122,004</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	271,207	102,403	94,447
Cash and cash equivalents for Statement of Cash Flows	<u>271,207</u>	<u>102,403</u>	<u>94,447</u>

## 8. Accounts Receivable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Receivables	9,553	5,335	5,335
Receivables from the Ministry of Education	23,955	-	-
Interest Receivable	157	180	180
Banking Staffing Underuse	-	233	233
Teacher Salaries Grant Receivable	24,520	26,515	26,515
	<u>58,185</u>	<u>32,263</u>	<u>32,263</u>
Receivables from Exchange Transactions	9,710	5,515	5,515
Receivables from Non-Exchange Transactions	48,475	26,748	26,748
	<u>58,185</u>	<u>32,263</u>	<u>32,263</u>

## 9. Inventories

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Stationery	468	487	487
Canteen	-	-	81
	<u>468</u>	<u>487</u>	<u>568</u>

## 10. Investments

The School's investment activities are classified as follows:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Asset			
Short-term Bank Deposits	57,475	56,921	56,921
S Shares	-	-	-
Total Investments	<u>57,475</u>	<u>56,921</u>	<u>56,921</u>

## 11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2021						
Buildings - School	58,182				(1,795)	56,387
Furniture and Equipment	11,880	4,121			(2,616)	13,385
Information and Communication Technology	2,633	730			(1,695)	1,667
Leased Assets	8,294	5,165			(4,597)	8,862
Library Resources	4,374		(22)		(544)	3,808
Balance at 31 December 2021	<u>85,363</u>	<u>10,016</u>	<u>(22)</u>	<u>-</u>	<u>(11,247)</u>	<u>84,109</u>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2021	\$	\$	\$
Buildings - School	86,879	(30,492)	56,387
Furniture and Equipment	100,356	(86,971)	13,385
Information and Communication Technology	74,708	(73,041)	1,667
Leased Assets	20,218	(11,356)	8,862
Library Resources	26,587	(22,779)	3,808
<b>Balance at 31 December 2021</b>	<b>308,748</b>	<b>(224,639)</b>	<b>84,109</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Land - School	7,000				-	7,000
Buildings - School	52,977				(1,795)	51,182
Furniture and Equipment	8,784	5,078			(1,982)	11,880
Information and Communication Technology	5,146				(2,513)	2,633
Leased Assets	12,127				(3,833)	8,294
Library Resources	4,999				(625)	4,374
<b>Balance at 31 December 2020</b>	<b>91,033</b>	<b>5,078</b>	<b>-</b>	<b>-</b>	<b>(10,748)</b>	<b>85,363</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Land - School	7,000	-	7,000
Buildings - School	79,879	(28,697)	51,182
Furniture and Equipment	96,235	(84,355)	11,880
Information and Communication Technology	73,979	(71,346)	2,633
Leased Assets	15,053	(6,759)	8,294
Library Resources	26,726	(22,352)	4,374
<b>Balance at 31 December 2020</b>	<b>298,872</b>	<b>(213,509)</b>	<b>85,363</b>

## 12. Accounts Payable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Operating Creditors	1,715	1,732	1,732
Accruals	11,493	37,890	37,989
Banking Staffing Overuse	7,059	-	-
Employee Entitlements - Salaries	24,520	26,515	26,515
Employee Entitlements - Leave Accrual	1,937	1,891	1,891
	<b>46,724</b>	<b>68,028</b>	<b>68,127</b>

Payables for Exchange Transactions	46,724	68,028	68,127
	<u>46,724</u>	<u>68,028</u>	<u>68,127</u>

The carrying value of payables approximates their fair value.

### 13. Revenue Received in Advance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Other	6,000	-	-
	<u>6,000</u>	<u>-</u>	<u>-</u>

### 14. Provision for Cyclical Maintenance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Provision at the Start of the Year	37,888	37,888	34,039
Increase/ (decrease) to the Provision During the Year	5,975		3,849
Adjustment to provision	(23,613)		
Provision at the End of the Year	<u>20,250</u>	<u>37,888</u>	<u>37,888</u>
Cyclical Maintenance - Current	-	12,038	12,038
Cyclical Maintenance - Term	20,250	25,850	25,850
	<u>20,250</u>	<u>37,888</u>	<u>37,888</u>

### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
No Later than One Year	4,564	3,541	3,541
Later than One Year and no Later than Five years	5,871	5,004	5,004
Future Finance Charges	(1,024)	-	-
	<u>9,411</u>	<u>8,545</u>	<u>8,545</u>

#### Represented by

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
No Later than One Year	261	3,541	3,541
Later than One Year and no Later than Five Years	9,150	5,004	5,004
	<u>9,411</u>	<u>8,545</u>	<u>8,545</u>



## 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2021	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Fencing Project	<i>completed</i>	-	(215,406)		-	215,406
LSC Office Conversion	<i>in progress</i>	(8,696)	30,611	(6,095)	-	15,820
Disability Upgrade	<i>in progress</i>	(19,784)	-	(1,782)	-	(21,566)
New Classroom Storage Unit	<i>in progress</i>	32,400	-	(27,041)	-	5,359
Totals		3,920	(184,795)	(34,918)	-	215,019

### Represented by:

Funds Held on Behalf of the Ministry of Education	236,585
Funds Due from the Ministry of Education	21,566
	<u>215,019</u>

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Toilet and Library Refurb	<i>completed</i>		100,022	100,022	-	-
LSC Office Conversion	<i>in progress</i>			8,696	-	(8,696)
Disability Upgrade	<i>in progress</i>			19,784	-	(19,784)
New Classroom Storage Unit	<i>in progress</i>		32,400		-	32,400
Totals		-	132,422	128,502	-	3,920

## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 18. Remuneration

### *Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i> Remuneration	2,525	2,415
<i>Leadership Team</i> Remuneration Full-time equivalent members	114,158 1	109,082 1
Total key management personnel remuneration	116,683	111,497

There were four members of the School Board of Trustees. There were eight Board meetings during the year. In addition, Board Members and the Principal held other meetings such as for property and suspensions.

### *Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	110-120	100-110
Benefits and Other Emoluments	0-5	0-5
Termination Benefits	-	-

### *Other Employees*

No other employees received remuneration greater than \$100,000.

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

### *Holidays Act Compliance – schools payroll*

The Ministry of Education performs payroll processing and payments on behalf of school boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

## 20. Commitments

### (a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

(a) Fencing Project as agent of the Ministry of Education. \$215,406 has been received for the project to date; and

(b) Project for the LSC Office Conversion as agent for the Ministry of Education. A balance of \$8,696 (net spending) was brought forward from the previous year. \$30,611 was received from the Ministry during the year of which \$6,095 was spent on the project during the year; and

(c) contract to upgrade the disability area as agent for the Ministry of Education. A balance of \$19,784 (net spending) was brought forward from the previous year with an additional \$1,782 spent on the project during the year; and

(Capital commitments at 31 December 2020: \$3,920)

## 21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash and Cash Equivalents	271,207	102,403	94,447
Receivables	58,185	32,263	32,263
Investments - Term Deposits	57,475	56,921	56,921
Total Financial assets measured at amortised cost	<u>386,867</u>	<u>191,587</u>	<u>183,631</u>

### Financial liabilities measured at amortised cost

Payables	46,724	68,028	68,127
Finance Leases	9,411	8,545	8,546
Total Financial Liabilities Measured at Amortised Cost	<u>56,135</u>	<u>76,573</u>	<u>76,673</u>

## 22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 23. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## **24. COVID 19 Pandemic on going implications**

### **Impact of Covid-19**

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

### **Impact on operations**

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

### **Reduction in locally raised funds**

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

### **Increased Remote learning additional costs**

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.